



BSDS, Inc dba Brookside Charter School

MINUTES
MAY 20, 2024
5:30 pm

BCS Library and/or Join with ZOOM
<https://us02web.zoom.us/j/82127625843>

Directors Present: Dr. Eric Sipes, Vicki Miller, Dr. Kerry Dixon, Sherry Twyman (left at 6:15), Kiva Dennis, Tiffany Price, Jason LaSalle **Directors Absent:** DiAnna Saffold **Guests Present:** Roger Offield, Jasmine George, Jamie Berry, Kirsten Smith

1. Opening Items
 - a) Record Attendance and Guests
 - b) Call the Meeting to Order
 - i. Dr. Eric Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, May 20, 2024 at 5:35pm.
2. Motion to accept the agenda
 - a) Vicki Miller motioned to accept the agenda.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
3. Approval of Board of Director minutes
 - a) Vicki Miller motioned to approve the minutes from the Brookside Charter School board of directors meeting on Monday, April 29, 2024.
 - b) Dr. Kerry Dixon seconded the motion
 - c) The board voted to approve the motion - Approved
4. Visitors Comments and Addressing Agenda Items
 - a) None
5. Committee Report for the upcoming month
 - a) Roger Offield shared the committee report for the upcoming month.
6. Financial Committee Report – EdOps
 - a) **Ed-Ops Dashboard - Need Board Approval**



- i. Jamie Berry reviewed the month's financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid. Provided in board packet.
 - ii. Vicki Miller motioned to approve the EdOps Dashboard as presented.
 - iii. Dr. Kerry Dixon seconded the motion.
 - iv. The board voted to approve the motion - Approved
 - b) **Check Registry – Need Board Approval**
 - i. Vicki Miller presented the Check Registry. Provided in board packet.
 - ii. Vicki Miller motioned to approve the check as presented.
 - iii. Dr. Kerry Dixon seconded the motion.
 - iv. The board voted to approve the motion - Approved
 - c) **2024-2025 Budget (DRAFT)**
 - i. Jamie Berry reviewed the FY25 budget draft summary and FY25 Sub-Budgets
 - ii. Further adjustments will be reviewed with Roger Offield and presented for approval at a later date
7. Board of Directors
 - a) Board Roster
 - i. Roger Offield presented the Board Rosters
 - ii. Updates will be ready for review at the June Board meeting
 - b) Terms and Roles
8. Superintendent's Report – Roger Offield
 - a) Enrollment/Attendance (708) –EAD Report and 24/25 Numbers (636) (including 22 virtual)
 - b) Superintendent Evaluation
 - i. Board received superintendent evaluation link in email on May 2024
 - ii. Must be completed by **May 13, 2024**
 - c) Expansion Update



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 Kansas City, MO 64130
 www.BrooksideCharter.org



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- i. ATT Tour
 - ii. Research/HCA Property
9. Motion to adjourn
- a) Dr. Eric Sipes called the meeting of the board of directors of Brookside Charter School to a close at 6:33pm
 - i. Vicki Miller motioned to adjourn.
 - ii. Dr. Kerry Dixon seconded the motion.
 - iii. The board voted to approve the motion - Approved
10. Motion for Closed Session
- a) Board moved into Closed Session

Sherry Dixon Next Meeting - Monday, June 24, 2024

Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child’s teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director’s meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
 - a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience.



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Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.